



GRADUATE THESIS RESEARCH AWARD

INFORMATION

The Theory and Criticism Graduate Thesis Research Award is designed to support the costs of research undertaken by full-time graduate students enrolled in an approved graduate program leading to a research degree. Applicants must be engaged in doing research as part of their degree requirements.

The maximum award available from this fund is \$750 per recipient (although the actual award may be less). Funds can be requested to help offset the costs of field (including travel) research. Requests for funds to present research at conferences can be submitted. However, priority will be given to primary research proposals.

Expense claims must be accompanied by original receipts. General guidelines for eligible expenses should follow the TriCouncil Guidelines <http://www.uwo.ca/finance/res-finance/index.html>. See below for details regarding the process.

Completed applications must be submitted to the Theory Centre by February 1st.

Once the applications have been reviewed and selected by the Graduate Studies Committee, applicants will be notified of the results and amounts awarded.

Expenses should be incurred between May 1 and April 30 of the academic year in which the student is awarded.

APPLICATION FORM

1. Complete and Print application.
2. Collect supervisor's signature and submit to Program Coordinator for Director's signature.

APPLICANT PROFILE:

Name:

Student Number:

Email:

Supervisor Name:

Date of Field Study:

Field Study Committee:

Date of Proposal Acceptance:

SUMMARY:

Project title:

Amount Requested: \$ _____

(round to nearest dollar)

SIGNATURES AND COMMENTS:

APPLICANT'S SIGNATURE

The information I have provided is, to the best of my knowledge, complete and accurate.

Signature of Applicant

Date

SUPERVISOR'S SIGNATURE

I certify that the applicant is registered as a full-time graduate student at The University of Western Ontario: 1) at the time of application, and 2) will be one subsequent to taking up any award and while engaged in the thesis/dissertation research for which these funds are requested.

Please complete the supervisor's statement at the end of the application.

Signature of Supervisor

Date

Please clearly PRINT Name of Supervisor

DIRECTOR'S SIGNATURE

DIRECTOR'S BRIEF EVALUATION OF THIS APPLICATION:

[Please insert behind signature page](#)

Signature, Director

Date

Please clearly PRINT Name of Centre Director

APPLICANT ELIGIBILITY: (TO BE COMPLETED BY GRADUATE STUDENT)

Are you registered as a Full-Time student (if No see eligibility criteria)? _____

Date of Registration: _____

Date of Program approval of thesis/dissertation proposal: _____

Expected Convocation date: _____

Scholarships/Assistantships held in current year (please list):

Other awards, research grants or contracts which support this project (please list):

THESIS RESEARCH INFORMATION: (TO BE COMPLETED BY GRADUATE STUDENT)

TENTATIVE THESIS/DISSERTATION TITLE:

SUBJECT AREA OF RESEARCH

Keywords (6 Max.):

THESIS/DISSERTATION RESEARCH PROPOSAL

Describe the proposed research. A statement of the research objectives, method of investigation, and potential results should be included.

Maximum length: 1 page, single-spaced. Applications exceeding the maximum length may not be reviewed. May be attached as separate page behind this one.

REFERENCE LIST

Please provide a few key references for background information. The references cited in this section should be current and clearly relevant to the proposed thesis/dissertation research and should not exceed one (1) page.

RESEARCH INFORMATION (TO BE COMPLETED BY GRADUATE STUDENT):

COMPLETE ONLY IF APPLICABLE.

Research Information	
Area of Research:	
Dates of Research (From – To):	
Sponsoring Organization:	
Location of Research (City and Country):	
What is the benefit to you of carrying out this research?	

BUDGET AND JUSTIFICATION: (TO BE COMPLETED BY GRADUATE STUDENT)

All funds must be spent between May 1, 2014 - April 30, 2015.

Proposed Budget		
Description	Details (# items, unit cost, etc)	\$ Cost
Equipment/Supplies		
Service		
Travel and Subsistence		
Other		
Total		

The following expenses are ELIGIBLE:

- Research supplies
- Services that are research related
- Subject Fees
- Printing, Duplicating & Postage, if research related
- Registration, travel and meals related to research conferences

BUDGET JUSTIFICATION

An adequate budget justification is required. To avoid arbitrary decisions on the appropriate level of funding, detailed explanations of costs must be provided.

SUPERVISOR INFORMATION: (TO BE COMPLETED BY SUPERVISOR ONLY)

Supervisor Name:

Email:

Telephone:

Department:

Faculty:

Building and Room number:

SUPERVISOR'S STATEMENT

Please keep comments to a one page maximum.

- a) Comment on the progress the student has made to date toward the degree requirements and explain the importance of the proposed use of the funds to the completion of the thesis work.
- b) The purpose of the Graduate Thesis Research Award is to assist graduate students with exceptional costs essential to the conduct of their thesis work beyond the means of the student and supervisor. Although the quality of the proposal is the primary criterion for recommending an award, under severe budgetary constraints, the need for funding becomes an important consideration. Please comment on funding available to the student through your current research grants or contracts and elaborate on the necessity for a Graduate Thesis Research Award.